



## Job Description: **Transporter**

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### Summary:

The Urban Canopy is a young and diverse organization working on cutting edge issues at the intersection of urban agriculture and sustainable food. We are seeking a skilled **Transporter** to help support our vision: to create a sustainable and equitable food system by way of environmental stewardship, local job creation, healthy-living initiatives, and community building. The Transport Branch is vital to achieving our vision by distributing local and organic food to restaurants and community partners as well as collecting food waste throughout the Chicagoland area.

### Duties and Responsibilities (Urban Canopy vehicle provided):

1. Collecting compostable waste from our Compost Club members.
2. Delivering goods to various commercial customers and community partners across Chicago.
3. Communicating with customers about specific deliveries or pickups in person, by text or over the phone.
4. Recording impact stats for Compost Club members. and recording delivery information for UC customers.
5. Recording a variety of information from routes into online spreadsheets.
6. Coordinating follow-up with customers from other Urban Canopy Branches.
7. Maintaining vehicle cleanliness and functionality.

### Qualifications

- Must be a Chicago resident and have a valid driver's license
- Work well doing physically active work and capable
- Be able to use a smart phone for customer phone calls, texting and GPS navigation
- Ability to adapt to changing circumstances and handle moderate amounts of uncertainty
- Adequate skills driving a van and some knowledge of Chicago streets
- Punctual, effective and clear communicator
- Positive work ethic, able to work in a team and independently
- Broader interest in sustainability and urban farming

### Position Details and Scheduling Information

- Start date: Beginning of May
- 24-32 hours, Mon-Fri from 8am-4pm,
- \$12.50/hr during training week, \$13.50/hr after training
- Candidates can expect to be involved in other Urban Canopy operations in addition to the one above

### Additional Benefits:

- Free food: includes surplus produce from our markets and CSA, and occasional product from our partners.
- Complementary Compost Club membership: home pick-up option available only if employee lives within our service area.
- Eligible for Healthcare options after three months of full-time employment.

### To Apply:

Fill out [Google Form](#), check box for Transporter and attach a resume.

Any questions about the process can be sent to [careers@theurbancanopy.org](mailto:careers@theurbancanopy.org)