

Job Description: **Farmers Market Booth Manager**



Summary:

The Urban Canopy is a young and diverse organization working on cutting edge issues at the intersection of urban agriculture and sustainable food. We are seeking a skilled **Farmers Market Booth Manager** to represent The Urban Canopy at farmers markets by selling locally grown food at farmers markets, engaging in conversation with market-goers, networking with local vendors, educating people about & enlisting them for UC services, and performing community outreach. Booth Managers represent and maintain all of The Urban Canopy's environmental, economic, and social missions.

Duties and Responsibilities:

1. Preparing market, vehicle, and space supplies.
2. Loading up market supplies and driving to market location
3. Unloading market supplies at farmers markets and setting up the market booth
4. Preparing the market sheet and maintaining clear records during market hours
5. Interacting with customers, networking with vendors, and distributing community outreach materials
6. Market booth breakdown and driving from market back to the space
7. Unloading market supplies/restocking at the space
8. Completing the market data and financial records
9. Post-market clean-up

Qualifications:

- Demonstrate punctuality and work well within a Team environment.
- Experience working farmers markets is not required but beneficial.
- An ability to problem solve and work through unforeseen issues
- Work well doing physically active work and capable of lifting up to 40 lbs.
- Comfortable working in a high speed environment and able to multitask multiple assignments with a high degree of detail.
- Computer skills: Google Docs Suite and MS Office.

Position Details and Scheduling Information:

- Start date: Beginning of May through October
- 24-32 hours, Must be available to work evenings and Weekends
- \$12.50/hour during training week, \$13.25/hour after training
- Candidates can expect to be involved in other Urban Canopy operations in addition to the one above

Additional Benefits:

- Free food: includes surplus produce from our markets and CSA, and occasional product from our partners.
- Complementary CC membership: home pick-up option available only if employee lives within our service area.
- Eligible for Healthcare options after three months of full-time employment

To Apply:

Fill out [Google Form](#), check box for Farmers Market Booth Manager, and attach a resume.

Any questions about the process can be sent to careers@theurbancanopy.org.

