

# GARFIELD PARK COMMUNITY COUNCIL

March 2019

## Garden Network Consultant

The Garfield Park Community Council (GPCC) is seeking a Garden Network Consultant. This will be a contractual temporary employment opportunity.

Garfield Park is experiencing a crucial moment for community and economic development related to the food system. Recent investments and initiatives will present new opportunities for small business development, job creation, and economic growth in the neighborhood. The key challenge now is to ensure that the benefits created by these investments are not just available to residents; those residents must be engaged in the work in meaningful ways that create pathways to local ownership.

GPCC is a seven-year old community-based organization dedicated to the revitalization of the Garfield Park neighborhood on Chicago's West Side.

### Job Duties

The Garden Network Consultant reports directly to the Wellness Coordinator. The Garden Network Consultant will:

- Conduct a needs assessment of Garden Network Members and local urban farms
- Maintain updated list of Garden Network sites and leaders
- Market opportunities at dormant urban agriculture sites to new growers and organizations looking for land.
- Research and communicate opportunities and resources to Garden Network members on a regular basis
- Troubleshoot technical, legal, and organizational issues with members
- Conduct site visits and provide technical assistance or connections to resources for Garden Network members and West Side growers
- Facilitate group work days with outside organizations and volunteer groups
- Work with the Garden Network and West Side growers to mitigate potential risks to local food production, access to small business resources, provide technical assistance to growers
- Develop a system for collective purchasing of necessary agricultural equipment and supplies, and ownership of critical resources.
- With external partners, facilitate farm-based food safety training for Garden Network
- Establish and follow a workflow that allows Garden Network members to access the Shared Commercial Kitchen space at the Hatchery.
- Connect the needs of the Garden Network and community members with additional healthy sustainability initiatives for the community.
- Additional responsibilities may be issued

### Qualifications

- One to three years of experience in urban agriculture experience. Graduate students are welcome to apply
- Good verbal and organizational skills with the ability to multitask and meet deadlines

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- Good analytical, writing, and editing skills
- Strong computer skills including Microsoft Word, Excel and social media platforms
- Bachelor's Degree preferred
- Ability to work nights and weekends as needed

## Notes

This is currently a seasonal, 25 hour per week contract temporary position. The terms of employment are project-based and the position expected to conclude by October 2019.

## To Apply

Send resume, cover letter and a recent professional writing sample to [admin@gpcommunitycouncil.org](mailto:admin@gpcommunitycouncil.org). Related references will be required. No phone calls please.

**Garfield Park Community Council is an Equal Opportunity Employer**